

March 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	Complete Individual Rights Update—On Line		1	2	3 <i>SCIP-R Update PWI 9:00a—3:00p</i>
4	5 9:00a-12:00p <i>Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p</i> <i>Personnel Policies, Payroll/Benefits, Harassment Policy</i>	6 9:00a-12:00p <i>ACPR/FA Instruction 1:00-3:00p</i> <i>Professional Boundaries</i>	7 9:00a-12:00p <i>Sign Language 1:00-4:30p</i> <i>Promoting Positive Relationships/ 624</i>	8 9:00-10:30a <i>Autism 10:30a-12:30p</i> <i>Mental Health 1:30-3:00—</i> <i>Fire Safety</i>	9 9:00a—11:30a <i>Vehicle Safety—Whitford Building 12:30-4:00p</i> <i>Human Sexuality</i>	10
11	12 9:00a-12:00p <i>Caregivers—Class Room 1:00-3:00p</i> <i>Caregivers—hands on at DCR</i>	13 9:00a-12:00p <i>Caregivers 2—Class Room 1:00-3:00p—</i> <i>Caregivers 2 hands on at DCR</i>	14 9:00a-12:00p 1:00-4:00p <i>SCIP-R Day 1</i>	15 9:00a-12:00p 1:00-4:00p <i>SCIP-R Day 2</i>	16 9:00a-12:00p 1:00-4:00p <i>SCIP-R Day 3</i>	17
18	19 9:30a-12:30p <i>Adult CPR—Certification 7:30-8:30a</i> <i>Documentation for Reshab Staff only 8:30-9:30a</i> <i>Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only</i>	20	21	22	23	24
25	26	27	28	29	30	31



April 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 8:00a-2:00p —SCIP-R Update— Voc. Ed. At Wit. Ctr.	7
8	9 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	10 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries	11 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/ 624	12 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	13 9:00a— 11:30a Vehicle Safety— Whitford Building 12:30-4:00p Human Sexuality	14 8:00a— 2:00 p— SCIP-R Update— Trans. At Wit. Ctr.
15	16 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers — hands on at DCR	17 9:00a-12:00p Caregivers 2— Class Room 1:00-3:00p Caregivers 2— hands on at DCR	18 9:00a-12:00p 1:00-4:00p SCIP-R Day 1	19 9:00a-12:00p 1:00-4:00p SCIP-R Day 2 8:30-11:30a SCIP-R Update— Nurs./Clinic - At Shine	20 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	21
22	23 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	24	25	26 8:30-11:30a SCIP-R Update— Nurs./Clinic - At Shine	27	28
29	30	Unless otherwise stated trainings will take place at the Witkowski Training Ctr.	Complete Individual Rights Update On—Line			



May 2012

Su	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	1	2	3	4	5
6	7 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	8 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries 9:00a—12:00p SCIP-R Update at DCR	9 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/624	10 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	11 9:00a—11:30a Vehicle Safety—Whitford Building 12:30-4:00p Human Sexuality	12
13	14 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers—hands on at DCR	15 9:00a-12:00p Caregivers 2—Class Room 1:00-3:00p—Caregivers 2 hands on at DCR 9:00a—12:00p SCIP-R Update at DCR	16 9:00a-12:00p 1:00-4:00p SCIP-R Day 1	17 9:00a-12:00p 1:00-4:00p SCIP-R Day 2	18 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	19
20	21 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	22	23	24	25	26
27	28 HOLIDAY	29	30	Complete Adult CPR/First Aid Basics Update—On—Line	Complete Fire Safety Update. QA Will Be Traveling To Your Site.	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	Complete Adult CPR/First Aid Basics Update—On—Line	Complete Fire Safety Update. QA Will Be Traveling To Your Site.		1	2
3	4 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	5 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries	6 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/624	7 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	8 9:00a—11:30a Vehicle Safety—Whitford Building 12:30-4:00p Human Sexuality	9
10	11 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers—hands on at DCR	12 9:00a-12:00p Caregivers 2—Class Room 1:00-3:00p Caregivers 2—hands on at DCR	13 9:00a-12:00p 1:00-4:00p SCIP-R Day 1	14 9:00a-12:00p 1:00-4:00p SCIP-R Day 2	15 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	16
17	18 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	19	20 8:00a—4:00 p Wellness/Safety Fair—Wit. Ctr.	21	22 8:00a-3:00p SCIP-R Update Reshab—At Wit. Ctr.	23
24	25	26	27	28 8:00a-3:00p SCIP-R Update Reshab—At Wit. Ctr.	29	30

Training



July 2012

Su	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 9:00a-12:00p -SCIP-R Update At Corbin Hill	4 HOLIDAY	5	6	7
8	9 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	10 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries	11 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/624	12 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	13 9:00a—11:30a Vehicle Safety—Whitford Building 12:30-4:00p Human Sexuality—Shine Site	14
15	16 9:00a-12:00p Caregivers—Class Room 1:00-3:00p — Caregivers—hands on at DCR	17 9:00a-12:00p Caregivers 2—Class Room 1:00-3:00p Caregivers 2 - hands on at DCR 9:00a-12:00—SCIP-R Update At Corbin Hill	18 9:00a-12:00p 1:00-4:00p SCIP-R Day 1 9:00a-12:00p SCIP-R Update At Nobles	19 9:00a-12:00p 1:00-4:00p SCIP-R Day 2	20 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	21
22	23 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	24	25 9:00a-12:00p SCIP-R Update At Nobles	26	27	28
29	30	31	Unless otherwise stated trainings will take place at the Witkowski Training Ctr.	Complete Safety Update—On—Line		



August 2012

Su	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	Complete Safety Update—On—Line	1	2	3	4 9:00a— 3:00p— SCIP-R Update— Dayhab at Wit. Ctr.
5	6 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	7 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries	8 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/ 624	9 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	10 9:00a— 11:30a Vehicle Safety— Whitford Building 12:30-4:00p Human Sexuality	11
12	13 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers —hands on at DCR	14 9:00a-12:00p Caregivers 2— Class Room 1:00-3:00p Caregivers 2— hands on at DCR	15 9:00a-12:00p 1:00-4:00p SCIP-R Day 1	16 9:00a-12:00p 1:00-4:00p SCIP-R Day 2	17 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	18
19	20 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	21	22	23	24	25
26	27	28	29	30	31	



September 2012

Su	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	Promoting Positive Relationships Annual Update. QA will be traveling to your site!				1
2	3 HOLIDAY	4	5	6	7	8
9	10 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	11 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries	12 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/624 9:00a-12:00p - SCIP-R Update—at BCR	13 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	14 9:00a—11:30a Vehicle Safety—Whitford Building 12:30-4:00p Human Sexuality	15
16	17 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers—hands on at DCR	18 9:00a-12:00p Caregivers 2—Class Room 1:00-3:00p Caregivers 2—hands on at DCR	19 9:00a-12:00p 1:00-4:00p SCIP-R Day 1	20 9:00a-12:00p 1:00-4:00p SCIP-R Day 2	21 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	22
23	24 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	25	26 9:00a-12:00p - SCIP-R Update—at BCR	27	28	29



October 2012

Su	Mon	Tue	Wed	Thu	Fri	Sat
	<p>1 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy</p>	<p>2 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries</p>	<p>3 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/ 624</p>	<p>4 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety</p>	<p>5 9:00a—11:30a Vehicle Safety— Whitford Building 12:30-4:00p Human Sexuality</p>	6
7	<p>8 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers—hands on at DCR</p>	<p>9 9:00a-12:00p Caregivers 2— Class Room 1:00-3:00p Caregivers 2— hands on at DCR</p>	<p>10 9:00a-12:00p 1:00-4:00p SCIP-R Day 1 9:00a-12:00p SCIP-R Update At OCR</p>	<p>11 9:00a-12:00p 1:00-4:00p SCIP-R Day 2</p>	<p>12 9:00a-12:00p 1:00-4:00p SCIP-R Day 3</p>	13
14	<p>15 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only</p>	16	<p>17 9:00a-12:00p SCIP-R Update At KCR 9:00a-12:00p SCIP-R Update—OCR At Wit. Ctr.</p>	18	19	20
21	22	23	<p>24 9:00a-12:00p SCIP-R Update At KCR</p>	25	26	27
28	29	30	31	<p>Unless otherwise stated trainings will take place at the Witkowski Training</p>	<p>Promoting Positive Relationships Annual Update. QA will be traveling to your site!</p>	

November 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	Complete Corporate Compliance/ Code of Conduct Update—On-Line		1	2	3
4	5 9:00a-12:00p <i>Agency Introduction, Human Growth & Development, DD, Willowbrook</i> 12:00p-1:00p <i>Personnel Policies, Payroll/Benefits, Harassment Policy</i>	6 9:00a-12:00p <i>ACPR/FA Instruction</i> 1:00-3:00p <i>Professional Boundaries</i>	7 9:00a-12:00p <i>Sign Language</i> 1:00-4:30p <i>Promoting Positive Relationships/ 624</i>	8 9:00-10:30a <i>Autism</i> 10:30a-12:30p <i>Mental Health</i> 1:30-3:00— <i>Fire Safety</i>	9 9:00a—11:30a <i>Vehicle Safety—Whitford Building</i> 12:30-4:00p <i>Human Sexuality</i>	10
11	12 9:00a-12:00p <i>Caregivers—Class Room</i> 1:00-3:00p <i>Caregivers—hands on at DCR</i>	13 9:00a-12:00p <i>Caregivers 2—Class Room</i> 1:00-3:00p <i>Caregiver 2—hands on at DCR</i>	14 9:00a-12:00p 1:00-4:00p <i>SCIP-R Day 1</i>	15 9:00a-12:00p 1:00-4:00p <i>SCIP-R Day 2</i>	16 9:00a-12:00p 1:00-4:00p <i>SCIP-R Day 3</i>	17
18	19 7:30-8:30a <i>Documentation for Reshab Staff only</i> 8:30-9:30a <i>Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only</i>	20	21	22 HOLIDAY	23	24
25	26	27	28	29	30 9:00a—4:00p SCIP-R Update Catch All Wit. Ctr.	



December 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Unless otherwise stated trainings will take place at the Witkowski Training Center	Complete Corporate Compliance/ Code of Conduct Update—On-Line				1
2	3 9:00a-12:00p Agency Introduction, Human Growth & Development, DD, Willowbrook 12:00p-1:00p Personnel Policies, Payroll/Benefits, Harassment Policy	4 9:00a-12:00p ACPR/FA Instruction 1:00-3:00p Professional Boundaries	5 9:00a-12:00p Sign Language 1:00-4:30p Promoting Positive Relationships/ 624	6 9:00-10:30a Autism 10:30a-12:30p Mental Health 1:30-3:00— Fire Safety	7 9:00a—11:30a Vehicle Safety—Whitford Building 12:30-4:00p Human Sexuality	8
9	10 9:00a-12:00p Caregivers—Class Room 1:00-3:00p Caregivers—hands on at DCR	11 9:00a-12:00p Caregivers 2—Class Room 1:00-3:00p Caregivers 2 — hands on at DCR	12 9:00a-12:00p 1:00-4:00p SCIP-R Day 1	13 9:00a-12:00p 1:00-4:00p SCIP-R Day 2	14 9:00a-12:00p 1:00-4:00p SCIP-R Day 3	15
16	17 7:30-8:30a Documentation for Reshab Staff only 8:30-9:30a Community Worker Safety Planning for Reshab, Voc. Ed., Family Support Services, & Service Coordination Only	18	19	20	21	22
23	24	25 HOLIDAY	26	27	28	29
30	31					